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268 Essential Skills for Paralegals: Volume I §4.2 CIVILLIABILITYMATCHINGEXERCISE  
1. h: Order An official command of the court  
2. e: Hearing A proceeding, usually in court, at which the judge and both parties are present  
3. f: Privilege The right to refuse to testify or to prevent someone elsefrom testifying  
4. a: Ex Parte Hearing An atypical hearing where only one party is

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This comprehensive, intelligent overview covers all the key concepts addressed in a typical introduction to paralegal studies course and teaches students the basic skills necessary to understand statutes and court cases. The carefully organized, accessible text combines an introduction to law and legal concepts with practical information about what paralegals actually do in the legal system. A critical thinking approach introduces students to the study of law, encouraging them to interact with the materials through hypotheticals, examples, and well-designed questions. Introduction to Paralegal Studies: A Critical Thinking Approach is divided into four parts, reflecting the progression of an introductory course: Part I: Paralegals and the American Legal System; Part II: Substance of the Law; Part III: Legal Analysis and Research; Part IV: Paralegals and the Work World. Strong pedagogy includes ethics alerts, marginal definitions, Internet references, and legal reasoning exercises throughout the book. An excellent ancillary package is available to instructors, with a comprehensive Manual, in-depth test bank, and PowerPoint slides. The Fifth Edition features new developments incorporated throughout the text. New web exercises as well as new and updated assignments bring the text up to the minute. The chapters on Statutory Law and Court Opinions have been edited for greater clarity and comprehension. Features: comprehensive, intelligent overview of all the key concepts covered in a typical introductory course combines legal concepts with practical information about what paralegals actually do critical thinking approach introduces students to the study of law encourages interaction through hypotheticals, examples, and well-designed questions divided into four parts, reflecting the course Part I: Paralegals and the American Legal System Part II: Substance of the Law Part III: Legal Analysis and Research Part IV:

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